



## SPAIN - MADRID



### CUSTOMS REGULATIONS AND INFORMATION FOR IMPORTS

#### HOUSEHOLD GOODS AND PERSONAL EFFECTS

##### Documents Required

- Copy of Passport
- Detailed inventory, valued and signed in Spanish
- Original Certificate of Change of Residence (“Baja Consular”) issued by the Spanish Consulate at origin
- Spanish Resident Card / Work Permit
- Original Bill of Lading (OBL) / Air Waybill (AWB)
- “Alta de Empadronamiento” issued by the local authorities of the place of residence in Spain
- Application form for duty-free importation
- Diplomatic Franchise (Diplomats)

##### Specific Information

- Household goods are duty free if meeting the following conditions:
  - Goods are owned and used by shipper for a minimum of 6 months
  - The shipment is imported into Spain within 12 months after shipper’s arrival
  - The shipper must have lived abroad for a minimum of 1 year
- If a Spanish Residence permit is not available, a Bank Guarantee between 40% and 60% of the total value declared in the inventory and the presentation of the Work Permit will be required for Customs clearance.
- The Bank Guarantee will be returned when regularization is completed within 6 months upon presentation of the permit.
- Shippers must be registered at the National Tax Office / Revenue Service; if a shipper has not obtained a Residence Permit, the shipper’s employer, company or a person already registered at National Tax Office must represent the shipper at Customs clearance.
- Shipper must obtain Diplomatic Franchise from the Foreign Affairs Ministry, which takes approximately 2-3 weeks.

#### MOTOR VEHICLES

##### Documents Required

- Original vehicle Purchase Invoice
- Original documents of the car (e.g., Certificate of Title and Registration, insurance, etc.)
- Two physical tracings of the chassis number

##### Specific Information

- Vehicle must have been used by shipper for a minimum of 6 months.

#### PETS

##### Documents Required

- Vaccination Record
- International Health Certificate

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## Specific Information

- Pets must be identifiable through microchip or a tattoo.
- Muzzles are required for dogs in some areas of Spain; check with agent for specific locations.
- Pets subject to examination by a Customs veterinarian.

## RESTRICTED / DUTIABLE ITEMS

- Fur coats may undergo Customs examination.
- There are no limits on the amount of alcohol and tobacco imported from countries in the European Union; however, Customs is more likely to investigate if bringing more than the quantities indicated:
  - Cigarettes (800), cigarillos (400 or 3 g each), cigars (200), smoking tobacco (1 kg)
  - Spirits over 22% (10 L), spirits under 22% (20 L), Wine (90 L but no more than 60 L of sparkling wine), beer (110 L)
- The following items may qualify for imported by persons 18 years and older within the limits indicated:
  - Cigarettes (200), cigarillos (100), cigars (50), smoking tobacco (250 g)
  - Alcohol exceeding 22% volume or un-denatured ethyl alcohol 80% volume and over (1 L), alcohol not exceeding 22% volume (2 L), still wine (4 L), beer (16 L)

## PROHIBITED ITEMS

- Firearms and ammunition (permit is required)
- Antiques (permit is required)
- Liquor and alcohol (small quantities)
- Pictures, sculptures, Persian carpets and other art items
- Protected species and products made from them per the Washington Convention (CITES), such as ivory, tortoise shells, coral, reptile skins, etc.

## CONSIGNMENT INSTRUCTIONS

**Recommended:** Contact the destination agent to ensure all requirements have been met prior to import, especially for differences regarding air / sea shipments.

**IAM Note:** *Customs regulations can change at any time with or without notice. This document is provided as a guide and for information only. While IAM has exercised reasonable care in publishing this document, IAM makes no representation, either expressed or implied, as to its accuracy or applicability.*

### Helpful Website(s):

<http://www.state.gov/p/eur/ci/sp>

<http://www.maec.es/es/Home/Paginas/Portada.aspx>