



GUATEMALA



CUSTOMS REGULATIONS AND INFORMATION FOR IMPORTS

HOUSEHOLD GOODS AND PERSONAL EFFECTS

Documents Required

- Original Passport with Entry Stamp (and 1 copy)
- Original Bill of Lading (OBL) / Air Waybill (AWB) - 2 originals of each
- Original Packing list in English or Spanish
- Tributary Identification Number (NIT) Card (Guatemalans, expatriates)
- Delivery and billing instruction including insurance information
- Copy of Duty Free Exemption

Specific Information

- Antiques, artifacts, carpets, and paintings are permitted if declared as part of the household goods shipment in reasonable quantities and indicated on the packing list.
- The NIT is a personal identification number a shipper must obtain from the Finance Ministry in Guatemala or Superintendencia de Administracion Tributaria (SAT).
- Customer can obtain the TIN at an SAT branch in Guatemala with an original Passport.
- Shippers are required to obtain an application form for the NIT; if no personal address in Guatemala, an employer address may be used (Guatemalans, expatriates).
- It can take from 1 hour to 1 day to receive the NIT Card Number.
- A copy of the Passport and the NIT Card are needed for Customs clearance.
- The address on the NIT Card must match the name used on the OBL / AWB or Cargo Manifest, or the shipment cannot be cleared.

MOTOR VEHICLES

Documents Required

- Original Vehicle Commercial Invoice
- Original Vehicle Title / Registration / Proof of ownership
- OBL
- Original receipts of payment, transfer, check submitted, etc.
- Car Condition Report

Specific Information

- The OBL must include the following information regarding the vehicle (POV): number of chassis, engine number, number of doors, make, year, style, number of cylinders, vehicle identification number (VIN), fuel type, color, cubic centimeters (cc), etc.
- If documents required are unavailable or incomplete, the shipper will be charged USD150.00 for an inspection.
- The Vehicles Fiscal Registry prohibits the import of lightweight ground vehicles, including: automobiles, classic automobiles, and motorcycles 10 years or older (Guatemalan citizens, foreign citizens and foreign Diplomats).

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PETS

Documents Required

- Vaccination Certificate
- Veterinary Health Certificate
- Original Air Waybill
- Original Invoice

Specific Information

- The pet must arrive at the beginning of the week to avoid weekends in Customs care; the flight must arrive in the morning.
- Pets are subject to the payment of duties.
- The Veterinary Health Certificate must be issued in the origin country and dated within 30 days prior to arrival.
- An electronic copy of the documents must be sent to the agent to obtain the Veterinary Health Certificate; it takes approximately 3 business days.

RESTRICTED / DUTIABLE ITEMS

- Firearms (authorization by the Ministry of Defense and special permit is required)
- Alcohol / wine (permission from the Health Ministry is required and a maximum of 6 bottles are permitted); an original Commercial Invoice and Certificate of Origin are required.
- Food items (2 kgs)

PROHIBITED ITEMS

- Drugs
- Pornographic materials

CONSIGNMENT INSTRUCTIONS

Recommended: Contact the destination agent to ensure all requirements have been met prior to import, especially for differences regarding air / sea shipments.

IAM Note: *Customs regulations can change at any time with or without notice. This document is provided as a guide and for information only. While IAM has exercised reasonable care in publishing this document, IAM makes no representation, either expressed or implied, as to its accuracy or applicability.*

Helpful Website(s):

http://travel.state.gov/travel/cis_pa_tw/cis/cis_1129.html

<http://guatemala.usembassy.gov>